

WEST VIRGINIA UNIVERSITY

Constitution of the Residence Hall Association

ARTICLE I. NAME AND LOGO

Section 1. The name of this organization shall be the Residence Hall Association (RHA).

Section 2. The logo for the Residence Hall Association shall appear as:



ARTICLE II. MISSION

The Residence Hall Association strives to serve as the voice of all residents living in the West Virginia University Residence Halls, while preserving an open atmosphere to exchange ideas and dialogue, while providing equal opportunities to access quality programming and experience positive living environments.

ARTICLE III. PURPOSE

The purpose of this organization shall be to serve as the umbrella organization for all community councils and other housing-based groups; to provide quality programs to the residents of all residence halls; to develop the leadership skills necessary for the future of the WVU community and other student organizations; to provide a liaison between student residents and Residential Education; to act as a forum for the exchange of ideas; to allocate funds to community councils and residents for programming and services benefitting residents; to establish committees where necessary; to facilitate communication between community councils and their residents to the entire Residential Learning Community; and to foster the idea that the students and organizations within RHA are accountable to the University and the entire Residential Learning Community.

ARTICLE IV MEMBERSHIP

Section 1. The voting membership of this organization shall be limited to representative students who are residents of WVU on-campus housing.

Section 2. Rules and procedures regarding representation specifics, and what constitutes a 'full' and voting Residence Hall shall be defined annually by the Special Rules, adopted at the discretion of the Executive Board at the start of the academic year.

Section 3. This organization will not deny membership on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color, or national origin.

ARTICLE V. OFFICERS

Section 1. The offices of this organization shall be the President, Vice President, Secretary, Treasurer and National Communications Coordinator (NCC).

Section 2. The President

- a. Shall be an elected member of the Executive Board
- b. Must maintain a cumulative GPA of at least 2.5 while in office
- c. Shall be responsible for the following duties:
 - i. Maintaining the ultimate responsibility for the operation of RHA
 - ii. Presiding over all executive board and general body meetings
 - iii. Serving as the Chair of the Executive Board
 - iv. Maintaining contact with key administrators
 - v. Acting as a voting member of the general body only in the case of a tie vote
 - vi. Establishing committee chairs and standing committees as needed
 - vii. Dissolving committees as needed
 - viii. Holding executive board meetings bi-weekly

Section 3. The Vice President

- a. Shall be an elected member of the Executive Board
- b. Must maintain a cumulative GPA of at least 2.5 while in office
- c. Shall be responsible for the following duties:
 - i. Serving as President in the event of the President's absence
 - ii. Assuming the office of president if that office is left vacant

Section 4. The Secretary

- a. Shall be an elected member of the Executive Board
- b. Must maintain a cumulative GPA of at least 2.5 while in office
- c. Shall be responsible for the following duties:
 - i. Maintaining all meeting minutes
 - ii. Posting all minutes to the organization's website
 - iii. Keeping all voting records
 - iv. Taking attendance
 - v. Assisting and supporting the President as needed with administrative duties

Section 5. The Treasurer

- a. Shall be an elected member of the Executive Board
- b. Must maintain a cumulative GPA of at least 2.5 while in office
- c. Shall be responsible for the following duties:
 - i. Maintaining accurate records of the status of all RHA accounts

- ii. Serving as a financial advisor to the Executive Board
- iii. Establishing and enforcing all RHA financial policies
- iv. Coordinating and processing all appropriation requests for all RHA accounts
- v. Presenting a Treasurer's Report at the start of every General Body Meeting
- vi. Providing an updated Treasurer's Report addressing the status of RHA's current financial state to the executive board no later than 48 hours following every General Body Meeting

Section 6. The NCC

- a. Shall be an elected member of the Executive Board
- b. Must maintain a cumulative GPA of at least 2.5 while in office
- c. Shall be responsible for the following duties:
 - i. Attending regional and national conferences as a voting member
 - ii. Acting as a liaison to other universities
 - iii. Organizing the attendance of delegates from WVU to both the NACURH and CAACURH conferences
 - iv. Maintaining the organization's website
 - v. Maintaining all social media outlets

Section 7. To hold an elected, or appointed office in this organization, a member must have at least a 2.5 GPA at the time of election or appointment, and must be a full-time student. Furthermore, the member may not be on academic or disciplinary probation.

Section 8. All elected officers shall serve a one-year term beginning May 1st and ending April 30th.

ARTICLE VI. OFFICER ELECTIONS

Section 1. Officer elections shall be held annually on or prior to the final general assembly meeting in April

Section 2. To be eligible to run, a member must have at least a 2.5 GPA and be a full time student.

Section 3. Applications to run must be submitted to the organization's advisor and President by a date and time established at the discretion of the executive board at the start of the spring academic semester.

Section 4. All candidates meeting the minimum GPA and full time student requirements will be voted on by the student assembly.

Section 5. Each candidate shall have the opportunity to announce candidacy and present themselves to the assembly prior to voting.

Section 6. No campaign or solicitation of votes shall be executed for the election of any candidate. Any evidence of either the campaigning for or soliciting of votes shall be met with the immediate removal of candidacy.

ARTICLE VII. FUNDING APPROPRIATIONS

Section 1. Funding appropriations may be requested by any resident, student or staff member of West Virginia University if the requested funds are for the purpose of improving the overall residential community, assisting an individual residence hall or benefiting student residents.

Section 2. Funding appropriations requests must be submitted in advance of the respective meeting in which the request will be voted determined at the discretion of the Executive Board at the start of the academic year.

Section 3. All funding appropriations requests must be submitted in the form established at the discretion of the Executive Board at the start of the academic year.

Section 4. All Special Rules regarding funding appropriations shall be communicated in the first meeting of the academic year, published on the website and available to members of the assembly per request.

ARTICLE VIII. MEETINGS

Section 1. Regular meetings of the organization shall be bi-weekly as established at the start of each semester by the Executive Board.

Section 2. Special meetings may be called by the President.

Section 3. Quorum shall be constituted by a two-thirds majority.

ARTICLE IX. COMMITTEES

Section 1. The president shall establish standing committees as deemed necessary at the start of each semester. The same power to dissolve a committee shall be provided by the President.

Section 2. Each committee shall consist of a Chair, who shall be appointed by the President, and voting members.

Section 3. The Chair of each committee has the power to

- a. Select committee members
- b. Call a committee meeting
- c. Set the agenda of each committee meeting
- d. Recognize speakers
- e. Establish the regularity of committee meetings

ARTICLE X. AMENDMENTS

Section 1. All amendment suggestions should be initially brought forth to the executive board in order to open the floor to motions.

Section 2. Amendments shall be adopted with a two-thirds majority vote.

ARTICLE XI. SPECIAL WVU REQUIREMENTS

This organization will adhere to the West Virginia University Conduct Code.